

Graz Office (mail address): Mandellstraße 11/II A-8010 Graz, Austria Brussels Hub: Avenue de Tervuren 84 B-1040 Brussels, Belgium



ENER2i EU Brokerage Event Registration Process

Dear all,

Please note that the ENER2i EU Brokerage Event Registration is Open!

The first **ENEr2i EU Brokerage event**, will take place on **Monday 23rd of June 2014** at the **Committee of the regions in Brussels**. The event will take place during the EU Sustainable Energy Week 2014. Do not hesitate to contact us if you have any questions.

REGISTRATION PROCESS:

1. Go on the EUSEW webpage: <u>www.eusew.eu</u> and click on sign in

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|--------------|--------------|---|---------------|----------------------|
| | | <mark>JSTAINABLE ENE</mark> EEK 23-27 JUNE 3 | | |
| A | ABOUT * | HIGH LEVEL POLICY CONFERENCE | ENERGY DAYS * | Awards Competition * |

| Log in | No account y | et? | |
|---|--|-------------|--|
| Enter your e-mail adress and password to sign in. | You are just one minute away from creating your account. (*) Mandatory fields | | |
| There is a common application form for both the SEE and the ManagEnergy award. | Contact details | | |
| Email | Title * | | |
| Password | First name * | E-mail * | |
| Forgot your password? | Last name * | Telephone * | |

- 2. Create an account by entering your contact details
 - ⇒ It might take up to an hour for you to get the email to activate your account



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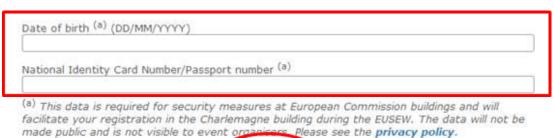
- 3. Then go to the event page at: ENER2i EU Brokerage Event Page
 - ⇒ Click on Register and fill in your date of Birth and Passport Number (for security check) as follow:

Register as an attendee

Organizer eseia - European Sustainable Energy Innovation Alliance (eseia) Location Address (1): Committee of the Region Address (2): Rue Belliard 99-101 Building: Jacques Delors Building Room: Room JDE53 Town: Brussels Country: Belgium Committee of the Region, Groot-Bijgaarden Rue Belliard 99-101 Gansho N9 Brussels, Belgium, RO Sint-Agatha Berchem N21 EIS Bruxelles



Opening hours From 09:00:00 To 17:30:00







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4. Then you will see in the registration tab the following:

| | My Energy Days | My registrations | My bookmarked Events | | My profile |
|----------------|----------------------------|----------------------|----------------------|-----------|----------------------|
| | Place Date | Category | | Name | |
| Cancel | 2014-06-23 - 2014-06-23 | Belgium, Brussels | Other | Brokerage | Ener2i EU I Event |
| Export to Exce | 1 | | | | |

- 5. As soon as someone registers, eseia will see it in the attendees' management tool available on EUSEW website.
- 6. Each registered participant will receive an email from eseia with a <u>Cooperation Profile</u> <u>Template</u> to fill in and to return to <u>office@eseia.eu</u> Theorem this formation provide a short profile description indication the partner of

Through this form you must provide a short profile description, indicating the nature of business and/or research, and what you are looking for.

⇒ These profiles will be inserted into an event catalogue which will be accessible online prior to the event.

Please do not hesitate to contact me if you have any questions.

Thank you Kind regards,

Catherine Bilger *eseia Director's Assistant*

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